

EVALUATION WORKING GROUP MEETING

FRIDAY 26 MARCH 2010 – LONGBRIDGE HOUSE

Attendees

Maura Young	DFP MS	Nuala Crossin	DETI MA
Peter Millen	DFP MS	Owen Gillespie	DEL MA
Darren Colville	DFP MS	Gerard Colgan	NISRA
Bob Collins	Equ. Comm	Ryan Duddy	NISRA

Apologies

Tom Gillen	TUS	Maurice Mulvenna	Research
Wesley Aston	UFU		

1. Welcome

It was agreed, in Tom Gillen's absence, that Maura Young would chair the meeting and she welcomed all who attended.

2. Previous Minutes & Action Points

The minutes of the previous meeting (22Sept09) were agreed after inclusion of the additions requested by DEL. Action points have been completed or taken forward.

3. ESF Evaluations

DEL has been working with its support structure, Proteus, and NISRA to undertake 2 small scale evaluations on the use of the Rickter Scale (for measurement of soft outcomes) and working of Transnationality among Priority 1 ESF Projects. NISRA will present a brief report on progress at the ESF Annual Examination Meeting at the end of March. Provisional outcomes will be reported back to the group in draft format around mid-April and DEL will provide the Monitoring Committee with a verbal update at the meeting in May. It was agreed, for transparency purposes, that the evaluation reports will be uploaded onto the DEL website with links from the DFP website.

4. Programme Level Evaluations

DEL

Within DEL's Evaluation strategy there is a commitment to deliver a mid-term evaluation and 2 Leaver Surveys. It intends to convene a working group, consisting of various stakeholders, to take forward the mid-term evaluation and the first of the Leaver Surveys. It is envisaged that a draft TOR will be available prior to the summer and Central Procurement Directorate (CPD) will be employed to procure a supplier.

DETI

DETI also intends to carry out a mid-term evaluation and will be commencing work on drafting a TOR. It has issues around a number of the indicators however NISRA advised that this can be rectified through the mid-term evaluation.

Both Managing Authorities have opened up membership of their working groups to the EvalWG and the suggestion was made that it may be useful if Managing Authority representatives were to sit on each others panels. It was agreed that the Managing Authorities would draft their TORs and return them to the EvalWG for comment. NISRA agreed to scope each TOR.

Action: Managing Authorities/NISRA

DETI advised that a number of evaluations are currently being carried out by their Intermediate Bodies and these would be forwarded to the group.

Action: DETI

5. C&E Monitoring Committee

An update on working group activities is to be drafted to be included in the working groups' report for the Monitoring Committee meeting. DFP will draft the update and forward to members for comment.

Action: DFP

6. AOB

(a) ERDF Demarcation Evaluation

DETI advised this has been passed to NISRA and will be completed in due course. NISRA expect to have commenced work by the date of the Spring Monitoring Committee.

7. Next Meeting

Timing of the next meeting will be dependent on the progress of the TOR for the mid-term evaluations. It was hoped that it could be convened before the July holidays.

ACTION POINTS

	ACTION	RESPONSIBILITY	UPDATE
1.	Drafting of TOR for Mid-Term Evaluations	Managing Authorities/NISRA	To be discussed at meeting
2.	Intermediate Body Evaluations to be forwarded to the group	DETI	Completed and included within Eval WG report for MC
3.	Draft Evaluation Working Group Report for Monitoring Committee	DFP	Completed